

<b>Statement: NI-1006-02</b>	<b>NETBALL IRELAND MEMBERSHIP</b>	
	<b>Privacy Statement</b>	

## 1.0 INTRODUCTION

Netball Ireland (NI) is the national governing body responsible for all aspects of netball in the Republic of Ireland (ROI) including organising competition and training events, operating national squads, and promoting and developing the sport in general. NI has been affiliated to the World Netball and Europe Netball (EN) since 1976.

NI take our responsibility to look after personal data very seriously and we ensure that respecting privacy is at the heart of all we do.

## 2.0 PRIVACY POLICY

All personal data NI obtain will be collected, stored and processed in accordance with the terms of NI's GDPR Policy (NI-1007) – available online at [www.netballireland.com](http://www.netballireland.com).

## 3.0 WHAT DATA NI COLLECTS

To become a member, NI will need to collect certain personal information about you which will include your name, date of birth (DOB), gender, email address, address, telephone number, names of the NI affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold. We will also collect the full name and telephone number of the emergency contact(s) nominated by you, as well as details of injuries or medical conditions as provided by you. You may also choose to provide us with other information. All information NI collects is referred to as Netball Data.

## 4.0 WHY NI COLLECT NETBALL DATA

NI collect and process your Netball Data based on legitimate interests – namely, for the purposes of registering you as a member of NI and administering your involvement in the sport of netball. We will only use your Netball Data for the purposes of registering and administering your involvement in the sport.

## 5.0 GUIDANCE ON HOW LONG NI KEEP YOUR DATA

NI retain your Netball Data for such time as you are a registered player with us and will then delete your information on a staged basis as follows:

Type of Data	When Deleted
Name, DOB, gender, email address, address, telephone number, names of NI affiliated clubs that you are a member of, and details regarding any coaching or officiating licenses held	Three years after an individual has last renewed their membership with the association.
Data on any injuries, medical conditions etc	On the receipt of a new annual membership form or six years as per insurance requirements

Affiliation forms	Three years after an individual has not played an active part in NI activities
Vetting data, application forms and associated documentation (including photo ID and proof of address)	Four years after the receipt of a vetting application on its expiry
League competition results (including club names)	Indefinite as a record of NI sporting results
National and League Competition Officials - Name, date of birth, gender, email address, address, telephone number	Annually, on the 1st September all data older than 12 months will be deleted
Training camp applications (including Summer camp)	Annually, on the 1st September all data older than 12 months will be deleted
Content of text or messaging systems	Annually, on 1st September all outdated data older 12 than months will be deleted
National team sheets and training attendance lists	Annually, on 1st September all data older 12 than months will be deleted
Names of national squad members selected as part of team for international event (including international appearance records)	Indefinite as a record of international sporting results
Records pertaining to NI's complaint, dispute, disciplinary, and appeals processes	On 1st September all data older 36 months will be deleted, except when retention is required by external agencies or due to legal requirements (timescale for which will be dictated to NI on a case-by-case basis)

## 6.0 SHARING YOUR DATA

NI may share your Netball Data with other netball associations for the purposes of competition and event participation. NI may share your Netball Data with netball partners such as Europe Netball, World Netball, Sport Ireland and third-party data managers that we appoint as data processors as part of administering your involvement in sport.

NI will not transfer your data to any other third parties without obtaining your consent and, where possible, will anonymise your data before sharing. NI will not share any other personal data you provide to us that is not Netball Data.

## 7.0 YOUR RIGHTS

GDPR legislation gives individuals a number of rights in relation to any personal data an organisation holds about them, and it is NI's policy to make it as easy as possible for people to exercise these rights.

### 7.1 Subject Access

Individuals are entitled to be told what personal data an organisation holds about them. You can make a 'Subject Access Request' to NI via email ([info@netballireland.com](mailto:info@netballireland.com)) for confirmation of your Netball Data that NI holds.

All Subject Access Requests are subject to a €20.00 fee. Two forms of identification are required from applicants (e.g. driver's license, utility bill) and, if appropriate, any particulars about the source or location of the information requested. NI has 30 days to respond to any Subject Access Request.

## **7.2 Rectification and Erasure**

If you believe that NI is holding inaccurate personal information about you, you're entitled to ask us to rectify that Netball Data. In addition, if you believe that NI no longer has a lawful basis to use your Netball Data, you can ask us to delete it.

The right to rectification and erasure is not absolute, but NI will consider any request carefully and comply with such request where appropriate. You can ask to have your Netball Data rectified or erased by contacting the NI Data Protection Officer via [info@netballireland.com](mailto:info@netballireland.com).

## **7.3 Withdrawing Consent**

If NI's lawful basis for collecting and using your Netball Data was consent, then you are entitled to withdraw consent at any time. You do not need to justify the withdrawal of your consent but must be aware that this may prevent NI administering your membership and thus prevent participation in netball activities under the auspices of NI.

You can inform NI of your wish to withdraw consent by contacting the NI Data Protection Officer via [info@netballireland.com](mailto:info@netballireland.com).

## **8.0 COMPLAINTS**

If you have any concerns or complaints in relation to how NI collects and/or processes your personal data, you should contact NI at [info@netballireland.com](mailto:info@netballireland.com) in the first instance. If you are dissatisfied with how your concern/complaint is dealt with you have the right to report this to the Data Protection Commissioner ([www.dataprotection.ie](http://www.dataprotection.ie)).

## **9.0 DOCUMENT HISTORY**

Version 01: This is a new Document

Version 02: Updated name of governing body 'Europe Netball'

## **10.0 ABBREVIATIONS & DEFINITIONS**

NI Netball Ireland

ROI Republic of Ireland

EN Europe Netball

GDPR General Data Protection Regulation

Netball Data: the information NI collects about members and non-members, and the information provided to NI about participants and attendees at NI events.

## **11.0 REFERENCE**

NI-1007 GDPR Policy