


<b>Policy: NI-1028-02</b>	<b>CHILD PROTECTION AND SAFEGUARDING</b>	
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## 1.0 INTRODUCTION

There are situations such as training camps, residential tournaments and tours where adults are placed in positions of trust. Travelling to away games/competitions should be safe for young people. Netball Ireland (NI) use this procedure for planning travel (both home and away), which involves young people, as is required for training, international matches, and any other day trips necessary for participation in NI national squads.

## 2.0 PURPOSE

To safeguard young people travelling for the purpose of participation in national squads' activities. This policy provides guidelines which will assist relevant NI members and volunteers in planning and implementing travel arrangements that achieve this objective.

## 3.0 SCOPE

This policy applies to all NI members – namely, coaches, team management, Child Protection Officer – and volunteers involved in organising and/or implementing travel plans that involve transportation of young people participating in NI national squads.

## 4.0 ROLES & RESPONSIBILITIES

**4.1** Coach and team management: must ensure that all procedures as laid out in this policy are followed in respect of the trip.


**4.2** Child Protection Officer (CPO) must ensure that:

**4.2.1** All supervising adults attending the trip are Garda vetted by NI.


**4.2.2** All parents/guardians and young people have signed the appropriate permission/registration forms for the trip (see, NI-3008 National Player Contract Under 18, and NI-3009 Young People Travel Permission).

**4.3** Parents/guardians must ensure they are aware of the nature and content of the trip and have signed and returned any relevant permission/registration forms (as per 4.2.2).

Prepared by: Mary Kelly, Child Protection Officer	Date: 10/05/2021
Approved by: _____ Lynette Wall, President	Date: 03/06/2021

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## **5.0 PROCEDURE**

### **5.1 Before the Trip**

- 5.1.1 The organisers should liaise with the CPO and be aware of NI's child protection and safeguarding policies and Code of Conduct (NI-1011).
- 5.1.2 Organisers should obtain, in writing, parent/guardian permission to have young person joining a trip. This should include completed medical, photography and dietary information and emergency contact details (as per Young People Travel Permission form).
- 5.1.3 Parents/Guardians must be provided an itinerary of the trip. Organisers must create this itinerary by collating all information about the trip, including details of the means of travel, the programme of events, the activities in which the young people will be engaged, and the supervision ratios.
- 5.1.4 A designated contact supervising on the trip should be nominated, parents/guardians need to be made aware of this person and provided their contact details.
- 5.1.5 Where possible, the facilities and surroundings being used should be checked as being safe, well maintained, and large enough to accommodate the number of young people in attendance.
- 5.1.6 All residential facilities must be adequate for the age and number of young people (and the accompanying NI personnel).
- 5.1.7 Check that there are adequate changing and showering facilities, where necessary.
- 5.1.8 Ensure that all young people are advised to take appropriate kit for the activity in which they are involved.
- 5.1.9 A first aid kit should be available.
- 5.1.10 Ensure that anyone transporting young people on behalf of NI has a valid driving licence, road tax and insurance when using their own vehicle.
- 5.1.11 There should be a minimum of two adults, at least one of whom must be Garda vetted, at any NI event/activity involving young people, and a recommended ratio of one coach to twelve young people. See NI's Garda Vetting Policy (NI-1025-02).

### **5.2 During the Trip**

- 5.2.1 Young people and supervising adults must sleep in separate rooms.
- 5.2.2 Young people must be encouraged to display high standards of behaviour, individually and as a group, recognising that they are representing NI and/or their club. Further guidance in NI's Code of Conduct (specifically section 5.4).
- 5.2.3 Supervising adults must not visit young people's rooms unnecessarily and never alone, and must not conduct individual meetings with young people in their rooms.

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- 5.2.4 All young people should have adequate breaks for the length of the day and the intensity of the practices/games.
- 5.2.5 All young people need to be made aware of the importance of proper procedures for the intake of liquid and food for the activity in which they are engaged.
- 5.2.6 All young people should be engaged in suitable activity at all times.
- 5.2.7 Young people must be adequately supervised at all times, both indoors and outdoors, preferably by two or more adults.
- 5.2.8 Do not conduct meetings with young people while they are changing.
- 5.2.9 Do not be alone in a changing room with young people while they are changing or showering.
- 5.2.10 Do not shower while young people are present under any circumstances.
- 5.2.11 Do not offer to take young people home or allow others to take them home without the specific permission of the parents/guardians.
- 5.2.12 The consumption of alcohol/drugs by any youth player is strictly forbidden on any trip/event organised by NI. Breach of this stipulation may result in disciplinary action being taken against the offending young person/people as per NI's Complaint, Dispute and Disciplinary Policy (NI-1015).

## **6.0 DOCUMENT HISTORY**

Version 01: NI Child Protection Policy 2015 (Extract)

Version 02: Travelling with Young People Policy: National Squads Policy

## **7.0 ABBREVIATIONS & DEFINITIONS**

NI Netball Ireland

CPO Child Protection Officer

Young people/person: any person under 18 years of age.

## **8.0 REFERENCES**

NI-1011 Code of Conduct

NI-1015 Complaint, Dispute and Disciplinary Policy


NI-3008 National Player Contract Under 18

NI-3009 Young People Travel Permission

All NI child protection and safeguarding policies:

NI-1021 Child Safeguarding Statement

NI-1022 Child Protection and Safeguarding Policy

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- NI-1023 Child Safeguarding and Child Abuse Policy
- NI-1024 Safeguarding Training Policy
- NI-1025 Garda Vetting Policy
- NI-1026 Electronic Communication with Young People Policy
- NI-1027 Photographic/Video Images of Young People Policy
- NI-1028 Travelling with Young People Policy: National Squads
- NI-1029 Safe Recruitment Policy